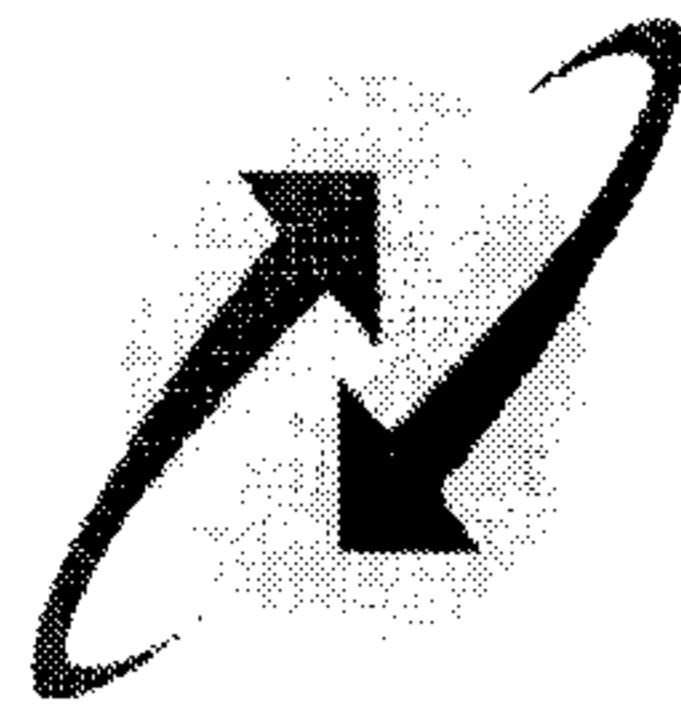


% PGM (BW)
BSNL Corporate Office
10th Floor , Chandra Lok Building
36 Janpath, New Delhi -110001
Tel:011-23711172 Fax:23716036



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No: - 8-1/2013-W(T)/ 61

Dated -04.03.2014

To

All PCE(C)/ CE(C)/ CE(C) EP,
BSNL Civil Zones.

Subject: System Improvement procedures during tendering and work execution stages.

During the Intensive Examination of a work, it was observed by CTE that consultancy *work experience of hostel building complex* was requisite in Eligibility Criteria and *the experience of institutional/educational/commercial/residential/multi storeyed complexes* was requisite in Evaluation Criteria. CTE has pointed out here that the eligibility criteria was specific in nature whereas evaluation criteria was generic and different from the eligibility criteria. CTE/CVC and CVO, BSNL are of the view that the Eligibility Criteria and the Evaluation Criteria should be in sync with each other and there should be no difference in definitions of similar work in the contract.

Therefore it is enjoined upon all concerned that the Eligibility Criteria and the Evaluation Criteria should be in sync with each other and there should be no difference in definitions of similar work in the contract in future.

It is issued with the approval of PGM (BW).

Raj Kumar
04/03/14
DGM(C)

Copy to: 1) All CGMs for information & necessary action please.

2) The CVO, BSNL CO, New Delhi with reference to his letter No.3-16/PB/2011-VM-II dated 26.02.2014.

% PGM (BW)
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(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No: - 8-1/2013-W(T)/ 382

Dated - 21 .11.2013

To

All PCE(C)/ CE(C)/ CE(C) EP,
BSNL Civil Zones.

Subject: System Improvement procedures during tendering and work execution stages.

During the extensive examination of a project some observations have been made by CVC regarding procedures for System Improvement during tendering and work execution stages. Accordingly following guidelines are being issued for compliance in future:

1. It is observed that some times redundant or irrelevant data are sought in the tender documents by mentioning the same clause differently at different places. This may create confusion and contradiction in the tender documents and are being objected by CTE,CVC in their inspection of work. Therefore it shall be ensured that such contradictory conditions /lapses/redundant data are to be avoided and uniform time period for experience of work/ turn over should be incorporated in the tender documents.
2. It is enjoined on all concerned that verification of credentials of all bidders should be made before qualifying the bidder in any of the stages of pre qualification/acceptance of tenders.
3. Whenever steel is brought at site by the contractor for the works, proper monitoring of actual weight coefficients and other test reports shall be recorded **lot wise**.

It is issued with the approval of PGM(BW).

Raj Kumar
21/11/13
DGM(C)

Copy to: All CGMs for information & necessary action please.

% PGM (BW)
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Tel:011-23711172 Fax:23716036



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No: - 5-23/2004-W(T)/450

Dated - 8.11.2012

To

All CGM,
BSNL .

Subject: System improvement for preparation and scrutiny of tender documents.

During the extensive examination of a project by CVC following observations have been made:

- I. Minimum number of technical personnel for ensuring the work is carried out as per approved drawing and designs while appointing consultants was not specified in the in the tender document.
- II. In technical evaluation parameters marks assigned to various parameters were not disclosed to applicants in the tender document while appointing **consultants/contractors** making the process non transparent.
- III. Verification of credentials submitted by firms was not done during the process of prequalification bid.

In view of above it may be ensured that :

- I. Minimum number of technical personnel commensurate to the requirement of the work may be specified category wise in the tender document for future works.
- II. In order to maintain transparency of highest level pre-defined and pre-notified evaluation criteria may be adopted in the tender document for future works. Evaluation criteria should be unambiguous & transparent giving details of marks for component parts also.
- III. Verification of credentials submitted by firms must be done at the stage of prequalification of firms.

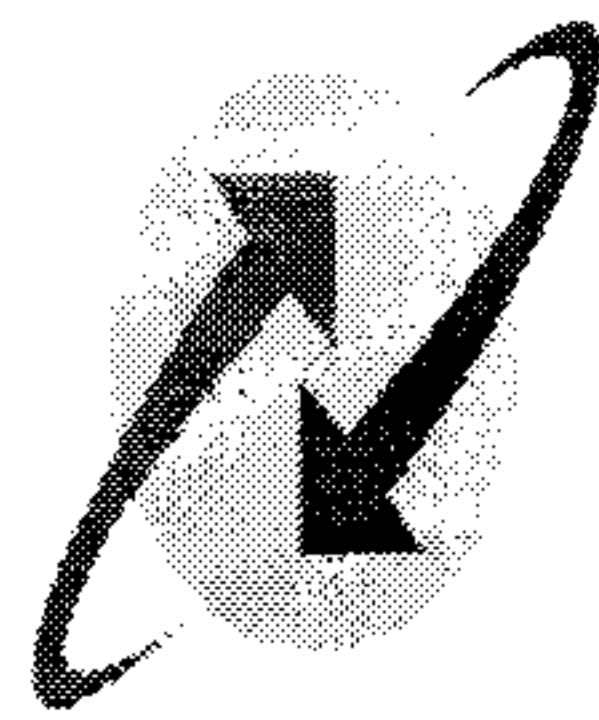
This may please be brought to the notice of all under your jurisdiction for necessary implementation and suitable incorporation in tender documents of all future works.

It is issued with the approval of competent authority.

Raj Kumar
8/11/12
DGM(C)

Copy to : PCE(C)/ CE(C)/ CE(C) EP, BSNL .

% PGM (BW)
BSNL Corporate Office
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भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

No: - 5-23/2004-W(T)/451

Dated - 8 .11.2012

To

All CGM,
BSNL .

Subject: System improvement for avoiding delay in sanctioning of projects.

It has come to the notice during the extensive examination of a project by CTE that excessive time of approximately two years were taken between framing of estimate and sanctioning of the project estimate. It was found that the Schedule Of Accommodation (SOA) was revised considering fresh aspects and facilities related to building project.

It is therefore enjoined upon all the concerned that requirement of project vis-à-vis SOA etc. must be decided carefully considering all aspects/facilities related to the building project. Once SOA is approved, framing of estimate in complete shape and required administrative sanction may be followed in a time bound manner observing rules and procedures of BSNL.

It is issued with the approval of competent.

Raj Kumar
8/11/12
DGM(C)

Copy to : PCE(C)/ CE(C)/ CE(C) EP, CE(C)Arb-(L&B), BSNL .